

FISCAL YEAR 2010 APPROPRIATIONS

DEFENSE REQUEST GUIDELINES

Congressman Ken Calvert

Deadline for submission – February 27, 2009

While it is expected there will be fewer funding requests overall in the upcoming year, the guidelines below set out the information necessary in order for a funding request to be considered by Congressman Calvert in the Fiscal Year 2010 House Appropriations cycle. Please provide complete information.

For Defense requests, organizations are requested to provide **BOTH** House Armed Services Committee (HASC) & House Appropriations Committee – Defense HAC-D Forms, in **addition** to the information below, for each project.

A. Contact Information

Name of Requesting Entity: _____

Point of Contact for Entity: _____

Address Line 1: _____

Address Line 2: _____

City: _____

State: _____ Zip: _____

Phone (Office): _____ Phone (Cell): _____

Email: _____

Washington D.C. Affiliate Contact: _____

Address Line 1: _____

Address Line 2: _____

City: _____

4. Provide the amount of federal appropriation funds the project has received in previous fiscal years (include amounts and year received, and please specify if funding was requested from a different account/agency than the current request).
5. Do you expect to request additional funding in future years? Please provide details.
6. Have you requested funds for this project from other Members of the House or Senate, and have you discussed this project with any staff for the House Appropriations or Armed Services Committee? If so, please indicate which Members or committee and provide staff contact information.
7. Please provide the name, address, email and phone number of the Program Manager associated with your program/request.

8. In addition to the longer project descriptions, include a short (1000 characters or less) description of the project and short (250 characters or less) description of the benefit to DOD.

9. Has DOD budgeted funding for the project in the out-years of its Future Years' Defense Plan (FYDP) and if so how much?

10. Is this project on the unfunded requirements (UFR) list of any of the Services?

SUBMISSION PROCESS for General Requests

By February 27, 2009, please submit all requests to CA44Defense.FY10@mail.house.gov via email. Please include in the subject line of the email or fax "CA 44 Defense FY10 – [name of project]."

NOTIFICATION OF PUBLICATION

The appropriation requests made to the Appropriations Committee will be made in accordance with Rule XXI, clause 9, of the Rules of the House of Representatives and will also be reported publicly on Congressman Calvert's website at www.house.gov/calvert